

		<u>Minutes of the Chapmanslade Parish Council AGM, held on Thursday 9th May 2019 at 7.30 pm in the Village Hall.</u>	Action
Present	2420	John Lewis, Chairman-in the absence of Keith Muston- Phil Holihead, Charles Thackway, Phil Jefferson, Francis Morland and Minnie House. Clerk.	
Welcome	2421	The Chairman welcomed the public, Councillor Fleur de Rhe Philipe, and Adam Gough from Natural Land to the meeting and handed over to the Clerk to ask for nominations for Chairperson.	
Nominations for Chair	2422	The Clerk asked for nominations for Chair person. It was proposed that in the absence of the present Chair, Keith Muston that the Vice Chairman, John Lewis would continue in the Chair.	
Apologies Public	2423	Apologies were received from Keith Muston and John Foster. 16 members of the public attended the meeting.	
Decs of Interest	2424	None	
Adam Oakley	2425	<p><u>Adam</u> Oakley made a presentation on linking communities through cycle-path networks. This was a very comprehensive and helpful presentation and can be viewed on the website and included the following points.</p> <ul style="list-style-type: none"> • Linking Chapmanslade with Westbury, Warminster and Frome, three growing towns and where other transport links exist. e.g. train services. • Cycle Network Route 22(254) runs through Chapmanslade. • Links with thoughts on Holiday development at Thoulstone keeping cyclists off A36 Trunk road. • At present no road markings to help cyclists and difficult to pass cyclists. • Links to footpaths and enabling wheelchairs, pushchairs and mobility scooters. • A feasibility study is required • Support is available in guidance as to what and how to do. • AO seeking support from the Parish Council in moving forward in developing this project further. • Not seeking funding from Parish Council but through other sources. Some funding for this may be possible through Area Board 	
	2426	<p>Varying questions were raised as follows:</p> <ul style="list-style-type: none"> • Had conversations taken place with Upton Scudamore Council as they may have differing opinions on this approach 	

through their Parish.

- Other sources for raising awareness and for fund raising suggested plus funding for the feasibility study e.g. Facebook webpage; presentation on website.

AO was congratulated on putting together a fantastic presentation and also congratulated on the success of his and his colleagues fantastic Cycle ride which raised a large amount of money through donations.

2427

The Chairman introduced Adam Gough from Natural Land - re Thoulstone Development update.

AG thanked the council and the public for their previous engagement and support for the project and spoke on the present position regarding the development and the progress towards addressing the conditions placed on the development and the expected timeline for the next steps.

He commented on his engagement with AO and the ideas and support for cycle-path and footpath proposals. At present work is taking place with the landowner on more detailed designs for the housing, drainage designs and the other conditions of the Planning permission. They would like to be able to use local builders, contractors and sources the developments through local contractors/businesses. AG would like to return to the Parish Council within the next 2 to 4 months with more detail on progress and would also like advice on reputable companies. It is envisaged that there will be two phases to the development with the second phase taking place 5 years on from the first phase being completed.

Questions were raised by the public with residents in the Thoulstone area concerned regarding continuous disruption by construction traffic, over a very long period of time. AO stated that the aim was to minimize noise over the shortest time possible. There would be two distinctive phases. Improvements to the access were discussed. AO was questioned on whether these would also be holiday homes to buy as well as let and he confirmed that they would be holiday lets with no sales planned. AO was thanked for his input to the meeting and he said he was happy for people to ask him further questions individually if required.

Opportunity for the public to speak.

2428

The public were given the opportunity to raise questions.

The council were asked if they had any plans in place to consider a Climate Emergency Plan. The speaker expanded on the need to "Act as if your house is on Fire "and that a plan would support the council in its decision making regarding future planning applications, decisions on transport. e.g. Reducing carbon

<p>Page 3</p>	<p>2429</p> <p>2430</p> <p>2431</p>	<p>emissions, energy efficiency, renewable energy. With the purpose of being proactive in looking for carbon neutral aspects.</p> <p>It was suggested that the speaker might like to attend the Parish Plan Meeting on 14th May to pursue this subject further.</p> <p>The Council agreed to discuss this further later in the meeting.</p> <p>The Chairman asked Councillor Fleur de Rhe Philipe if she wished to bring any matters to the meeting.</p> <p>She commented on the Local Authority aim to present a balanced budget and that this had been achieved with no libraries being closed and this also being possible through the use of volunteers in the libraries. She commented on the successful application by the Village Hall for Area Board grant funding for the projector and screen and also on the availability of Area Board grants.</p> <p>She commented on the Salisbury incident and the enormous cost to Wiltshire for dealing with this, the present progress of Salisbury in its recovery and that Salisbury would be hosting Armed Forces Day in recognition of the amazing support received from the services through this particularly traumatic time.</p> <p>She commented on there never being enough money for the needs of Highway improvements and repairs.</p> <p>She highlighted the continuing use of Parish Steward Scheme and how this is appreciated. A lot of work has been covered through the scheme and a great deal of knowledge has been gained by the stewards regarding their area.</p> <p>She spoke regarding the Northacre Waste Energy Plant Incinerator and how many councils had opposed it. A decision has not yet been made. FM commented that he had written to Secretary of State on this.</p> <p>She continued to talk on the principles of planning and was cross questioned on her decision to remove her call in, on a recent controversial planning application. A councillor felt that the council and the public were robbed of their opportunity to speak on this at the planning meeting. She apologized for her decision on this, but the decision was made on officers and legal advice.</p> <p>Councillor Fleur de Rhe Philipe was thanked for her input.</p>	
<p>Minutes of the last meeting.</p>	<p>2432</p>	<p>The meeting moved into the main business of the meeting. The minutes of the last meeting having been posted on the website and been circulated were taken as read and approved.</p>	
<p>Matters Arising</p>	<p>2433</p> <p>2434</p>	<p><u>Matters Arising.</u></p> <p><u>SID Update PH.</u> PH noted that the placement of poles for the SID had been passed to Ringway, but no date was available for when this would happen. He had also spoken with Highways and</p>	

Page 4		the H white lines were also in process.
	2435	<u>Parish Plan:</u> It was noted that a meeting on 14 th May 7.30.p.m.in the Three Horse Shoes would take place regarding the next steps for the
	2436	Parish Plan. It was also noted that the Parish Plan would be presented to the
Communication	2437	Area Board at their meeting on 20 th June in the Village Hall <u>Communication</u> PJ spoke on the number of exciting things that were taking place in the Village and on the responsibility of the council to communicate in a better way. He stated that groups throughout the Village should be invited to report on their area at the Annual Meeting in April 2020. He also mentioned the monthly report in The Bridge and the need to report on planning application decisions. It was agreed that PJ would take on the role of writing the report for The Bridge magazine at this present time.
Other Matters of Urgency	2438	It was noted that there was increased Fly tipping in Watergate lane with more frequent incidents. The Clerk would discuss with Corsley Chair the reporting of this.
Roles	2439	Consideration of other roles were discussed. Consideration was given to whether other people could take on responsibility for some areas without being councillors. E.g. Would like someone else to take over speed watch and his intention to no longer continue in this practical role. He is hoping that someone from the team will step up to the role. Following discussion, it was agreed that the status quo remains whilst councillors give further thought to this matter prior to the next meeting. The Clerk requested that following recent experience that a councillor does take up the role of Vice Chair whilst JL is Acting Chair. No decision was made on this.
Correspondence	2440	Highways meeting. It was noted that PJ had agreed to attend a briefing meeting to inform councilors about present Highway matters.
Planning Applications	2441	None
Finance/Audit	2442	The council agreed that it was appropriate for the Council to submit an Exemption certificate to the auditors for the council.
Audit requirements	2443	The clerk reported on the outcome of the internal audit which was carried out by Tim Humphrey and completed on 26 th April

Page 5		2019. There were no issues raised.
	2444	The Governance Statement having been circulated with statements and evidence of practice was discussed and approved
	2445	by the Council.
		The Accounts having been approved at the previous meeting were discussed and the accounting statement having been circulated was approved by the Council.
	2446	The Clerk reported further on the documents that were required by the auditor and those which were required to be published on the website including the notice for electors' rights. All documents were signed.
	2447	<u>Payments.</u> After extensive discussion it was agreed that PH could purchase Neighbourhood Watch signs to be placed at Short Street, and other areas in the village including Huntenhull Lane. £300 only was allocated for this purchase.
	2448	It was agreed to pay £120.00 to The Bridge for the year.
	2449	It was agreed to pay WALC/NALC subscription of £269.08 for
	2450	the year.
		The Clerk requested agreement for the McAfee computer
		security package renewal for two years at a cost of £119.98.
		A councillor raised that this was not a necessary package.
		<i>(Following discussion with other experts in this field, and outside of the</i>
		<i>meeting, the Chair advised the Clerk to renew this package for two years</i>
		<i>and before the renewal date expired. This has been completed.)</i>
	2451	The planned payments on the budget plan were agreed with the exception of donation to the Village Hall and possible Parish Plan requests. These will be discussed at the next meeting.
	2452	Northacre. A councilor commented on the power connection between Northacre works and sub-station in Frome with no route through Chapmanslade.
	2453	Climate Emergency. The council recognized the concerns raised and would discuss at a further date.
Next meeting		The meeting closed 9.32 p.m.
		The next meeting will take place on 6 th June

Parish Council planned meetings for the following months.
6 th June 2019 (PLE)
4 th July 2019
29 th August 2019 (PLE)
The Parish Council tries to meet at least 10 times in the year. However, in the last year due to planning applications it has met 14 times. The above dates are therefore planned but some may be subject to being cancelled due to lack of business. These are marked with (PLE)

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