

Page 1 Item	No	<u>Minutes of the Chapmanslade Parish Council Meeting held on Thursday 13th April 2017 at 9.00 p.m. in the Village Hall</u>	
Present	1749	The meeting commenced at 9.00pm. P Jefferson Chairman , AOakley , J Lewis, FMorland, D Barnard, Keith Muston and Phil Holihead and M House Clerk	
Apologies	1750	None	
Public	1751	5 members of the public attended the meeting.	
Declarations of Interest	1752	There were no declarations of interest.	
Minutes	1753	The minutes of the last meeting having been circulated were taken as read and approved.	
Matters Arising	1754	It was agreed to leave these till the next meeting.	
Village Plan	1755	Adam Oakley thanked Phil Holihead for the work he had put into collating the questionnaire and discussed the next steps i.e. sponsorship, distribution. He explained the form and answered questions relating to its format and asked councilors to send in any amendments required asap to Terry Rose. He stated that they would require at least 20 volunteers to distribute and collect the questionnaire to each household. The council stated their thanks for the work put into the questionnaire and praised those involved for their hard work.	
Finance and audit requirement s.	1756	The statement of accounts was presented to the council and was approved.	
	1757	The Clerk had distributed the Governance statement and procedures, the variation statement, the accounts as per audit requirements and the bank reconciliation. It was agreed that these would be discussed further at a meeting to be arranged for 3 rd May following the internal auditors scrutiny of accounts on 28 th April.	
	1758	The meeting closed at 9.25 p.m.	
	1759	<u>The next meeting will take place in the Church at 7.30 p.m. on Wednesday 3rd May 2017.</u>	