

| Page 1 Item                          | No   | Minutes of the Chapmanslade Parish Council Annual General Meeting held on Thursday 18 <sup>th</sup> May 2017 at 7.30 p.m. in the Village Hall   |
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| Present                              | 1780 | The meeting commenced at 7.30 pm.   |
|                                      | 1781 | P Jefferson - Out going Chairman, J Lewis, Keith Muston, Phil Holihead, John Foster, Charles Thackway and M House Clerk   |
| Apologies Public                     | 1782 | Apologies were received from F. Morland   |
|                                      | 1783 | 9 members of the public attended the meeting.   |
| Declarations of Acceptance of office | 1784 | All members present signed a declaration of acceptance of office in the presence of the Clerk.  |
| Nominations For Chair                | 1785 | As outgoing Chairman of the old council, Phil Jefferson opened the meeting welcoming the new committee and asked for nominations for Chairman.  |
|                                      | 1786 | John Lewis nominated Keith Muston, Phil Holihead seconded and all other members were in agreement. Keith Muston accepted the office and took the Chair. Phil Jefferson withdrew.  |
| Nominations for Vice Chair.          | 1787 | Nominations were requested for Vice Chairman. Phil Holihead was nominated but declined the position. It was agreed to look at this at the next meeting.   |
| Declarations of interest Minutes     | 1788 | There were no declarations of interest  |
|                                      | 1789 | The minutes of the last meeting having been circulated were taken as read and approved.   |
|                                      | 1790 | <u>Other appointed roles</u> . The following roles were agreed:<br>John Foster - Footpaths<br>John Lewis - Defibrillator and Finance<br>Keith Muston - Highways<br>Phil Holihead- Neighbourhood Watch and Speed Watch.  |
| Matters Arising                      | 1791 | Lorry Watch. Following on from a previous meeting discussion centred on whether the present unofficial lorry watch should become official. The benefits of this were discussed in particular that prosecutions can follow, if official. The Bradford on Avon scheme has been very successful. Terry Rose, who has been managing the unofficial lorry watch stated that he felt there would be little benefit to making it official as when he contacts firms to complain at present there is a positive reaction. |
|                                      | 1792 | JF asked if more information could be acquired regarding how an official scheme works.( PH has agreed to follow this through) .   |

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| Page 2                | 1793 | CT queried the signage on the A36 and the weight restriction. The history of this was explained and would be followed up again with Highways England.   |
|                       | 1794 | Village Plan and questionnaire. Adam Oakley reported on the progress with this initiative and stated that he expected the questionnaires would be ready for delivery mid June. In the meantime volunteers would be asked to attend a training session for the role.   |
| Village plan rep.     | 1795 | A proposed date is 7 p.m. on 15 <sup>th</sup> June prior to the next parish Council meeting at 7.30 p.m.  |
| Sienna's Valley       | 1796 | Sienna valley update. John Foster declared an interest on this item. Concern was raised regarding the fact that the dead line for actions to be taken had been passed and the concerns of neighbours that the expected outcomes had not been achieved to date. This would be followed up further with the enforcement officer and possibly Fleur de Rhe Philipe.  |
| Register of Interests | 1797 | On line register of Interest. All new councilors were reminded of their requirement as a councilor to complete this. Continuing councilors were reminded of their need to ensure that their RofI on line was up to date.  |
| Finance.              | 1798 | Signatories for cheques. It was agreed that present signatories would continue until such time as new ones were in place and registered with the bank.  |
|                       | 1799 | The proposed new signatories would be:<br>Keith Muston, Phil Holihead, John Foster and John Lewis. 2 signatories out of the 4 would be required for signing of cheques.   |
|                       | 1800 | The clerk would need to apply on line for change of signatories.  |
|                       | 1801 | Payment<br>It was unanimously agreed to make payment of £160.65 for the cost of Insurance.  |
| Planning              | 1802 | Planning Applications. 158 High Street 17/02513/FUL<br>No objections were raised to this application.   |
|                       | 1803 | The clerk asked who would be happy to view applications on line.  |
|                       | 1804 | It was agreed that paper copies would be sent out to the following: JL, KM, FM.   |
| Highways              | 1805 | Highways report. KM reported on the gully cleaning which had generally been good. The cutting back of grass verges around the telephone kiosk and the village gates had been completed. The village sign entering from Frome had still not been replaced and Phil Jefferson agreed to continue chasing this up. The signage on A36 relating to no u-turns and still covered was discussed. These could not be uncovered until the order had been confirmed. |
|                       | 1806 |   |

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| Page 3        | 1807 | <u>Speed Watch</u> PH reported on these aspects. PH reported that 33 speeders had been detected with 26 of these receiving letters. There are now 14 volunteers in place and it is hoped to be able to carry out some checks outside of the working day. |
| Speed watch   | 1808 | Concern was also raised regarding the speed of traffic leaving the main road and driving past the entrance to Southcroft.  |
| N'Watch       | 1809 | Neighbourhood Watch. PH reported that it was very important that all crime should be reported to the PCSO as the police need to know the real level of crime in the area. The Wilts Community messaging service is flagging up more and more crime.      |
|               | 1810 | PH will write an article for The Bridge and the web site to alert as many people as possible to this useful service.   |
| Defibrillator | 1811 | Defibrillator John Lewis reported on the need to access this on one occasion but before put into action the paramedics arrived. June 10 <sup>th</sup> . PH flagged up the Dinosaur trail day and the events for the Village.                             |
| Website       | 1812 | KM reported that he would ensure that the monthly newsletter form the Parish Council continues to be posted on the website.  |
|               | 1813 | The meeting closed at 8.45 pm.   |
|               | 1814 | The next meeting will take place on 15 <sup>th</sup> June. This is a change of date due to the election on 8 <sup>th</sup> June.   |