

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** a column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as ne

Name of smaller authority: Chapmanslade Parish Council

County area (local councils and parish meetings only): Wiltshire

Financial year ending 31 March 2019

Prepared by (Name and Role): Minnie House Clerk and Responsible Officer

Date: 25/04/19

	£	£
Balance per bank statements as at 31/3/19:		
[add more accounts if necessary]	account 1	2,188.6
	account 2	3,295.2
	account 3	
	account 4	
	account 5	
	account 6	
	account 7	
	account 8	
		5,483.8
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
[add more lines if necessary]	item 1	(684.00)
	item 2	
	item 3	
	item 4	
	item 5	
	item 6	
	item 7	
	item 8	
		(684.00)
Add: any un-banked cash as at 31/3/19		-
		-
Net balances as at 31/3/19 (Box 8)		4,799.8