

**Explanation of variances – pro forma**

Name of smaller authority: Chapmanslade Parish Council  
 County area (local councils and parish meetings only): Wiltshire

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	7,983	4,800				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	5,300	5,600	300	5.66%	NO		
3 Total Other Receipts	1,694	1,000	-694	40.97%	YES		Previous year grant funding for SIDs purchases and computer and relayed software. The interest on the Deposit account for 19/20 was as previous year, £1.65 and Vat return claim for was £998.68 and total came to £1000.33
4 Staff Costs	750	750	0	0.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	9,428	4,015	-5,413	57.41%	YES		Payments for the previous year were higher due to the purchase of SIDs and Computer plus computer software. Payments in 19/20 were much reduced on previous year.
7 Balances Carried Forward	4,800	6,635			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments						VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and			0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)